



# Accessibility Plan

Our vision is to enable all to flourish.

Status and review cycle:	Statutory reviewed annually
Responsible group:	The school
Next Review Date:	August 2025

## **Statement of intent**

This plan outlines how St James' C of E Primary School aims to increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010 (i.e. the curriculum, physical environment and information).

A person is regarded as having a disability under the Equality Act where they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

This plan aims to:

- Increase the extent to which pupils with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable pupils with disabilities to take better advantage of education, benefits, facilities and services provided.
- Improve the availability of accessible information to pupils with disabilities.

The above aims will be delivered within a reasonable timeframe, and in ways which are determined after taking into account pupils' disabilities and the views of parents and pupils. In the preparation of an accessibility strategy, the school will have regard to the need to allocate adequate resources in the implementation of this strategy.

The local governing board also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that individuals with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed and revised in consultation with:

- Pupils' parents.
- The headteacher and other relevant members of staff.
- The Diocese of Gloucester Academy Trust
- Governors.
- External partners, including the Local Authority

In combination with pupils individual risk assessment, or medical health care plans, additional bespoke support will be put into place to ensure that all pupils have access to activities within and outside of the curriculum.

## **Legal framework**

This plan has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Human Rights Act 1998
- The Special Educational Needs and Disability Regulations 2014
- Education and Inspections Act 2006
- Equality Act 2010
- Education Act 1996
- Children and Families Act 2014
- The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017
- DfE (2014) 'The Equality Act 2010 and schools'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years'

This plan operates in conjunction with the following school policies:

- Early Years (EYFS) Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Admissions Policy
- Behaviour Policy
- Supporting Pupils with Medical Conditions Policy
- Health and Safety Policy
- Data Protection Policy

## **Roles and responsibilities**

The local governing board will be responsible for:

- Ensuring that all accessibility planning adheres to and reflects the principles outlined in this plan.
- Approving this plan before it is implemented.
- Monitoring this plan.

The headteacher will be responsible for:

- Ensuring that staff members are aware of pupils' disabilities and medical conditions.
- Establishing whether a new pupil has any disabilities or medical conditions which the school should be aware of.
- Consulting with relevant and reputable experts if challenging situations regarding pupils' disabilities arise.
- Working closely with the Local Governing Board (LGB), DGAT trust and external agencies to effectively create and implement the school's Accessibility Plan.

The SENCO will be responsible for:

- Working closely with the headteacher and governing board to ensure that pupils with SEND are appropriately supported.
- Ensuring they have oversight of the needs of pupils with SEND attending the school, and advising the headteacher in relation to those needs as appropriate.

Staff members will be responsible for:

- Acting in accordance with this plan at all times.
- Supporting disabled pupils to access their environment and their education wherever necessary, e.g. by making reasonable adjustments to their practice.
- Ensuring that their actions do not discriminate against any pupil as a result of their disability.

### **The Accessibility Audit**

The governing board review annually how leaders ensure that pupils with disabilities are supported to access the curriculum. The audit will cover the following three areas:

- **Access to the curriculum** – the governing board will assess the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers.
- **Access to the physical environment** – the governing board will assess the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers.
- **Access to information** – the governing board will assess the extent to which pupils with disabilities can access information on an equal basis with their peers.

Through the admission panel and on arrival in school, the local governing body in discussion with leaders will consider all kinds of disabilities and impairments, including, but not limited to, the following:

- **Ambulatory disabilities** – this includes pupils who use a wheelchair or mobility aid
- **Dexterity disabilities** – this includes those whose everyday manual handling of objects and fixtures may be impaired
- **Visual disabilities** – this includes those with visual impairments and sensitivities
- **Auditory disabilities** – this includes those with hearing impairments and sensitivities
- **Comprehension** – this includes hidden disabilities, such as autism and dyslexia

This information will be used to identify short-, medium- and long-term actions to address specific gaps and improve access.

All actions will be carried out in a reasonable timeframe, and after taking into account pupils' disabilities and the preferences of their parents. The actions that will be undertaken are detailed in the following sections of this document.

## Planning duty 1: Curriculum

	Issue	What	Who	When by	Outcome	Review
Short term	To improve staff awareness of disability issues that are particular to the pupils at the school	Individual support given to identified staff to ensure pupils received the additional support required.  Training	Headteacher, external advisors, SENCO	Ongoing	Staff members have the skills to support pupils with disabilities	Summer 2025
	To audit all out-of-school activities so that they are planned to ensure the full participation of the whole range of pupils	Review all out-of-school provision to ensure that it is inclusive and offered to everyone To support parents in adult adaptations e.g. swimming and cycling	Teachers, SENCO	Spring 2025	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements Increase in access to all school activities for all disabled pupils	Spring 25
	To ensure that parents who are unable to attend school information and parents' evenings, can access information	Staff to make reasonable adjustments to enable access to the relevant information	Teachers, office staff	Ongoing	Parents feel informed about their child's progress and welfare	Summer 2025

	to help them support their child					
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**Planning duty 2: Physical environment**

	Issue	What	Who	When	Outcome	Review
	Car parking and general accessibility onto school site	Checks for inconsiderate parking or obstructions to site	SBM	Daily	Issues dealt with at earliest opportunity to ensure accessibility onto site is unhindered	Summer 2025
	Ensure clear evacuation routes and no trip hazards	Weekly site inspections	SBM	Immediate	Clear evacuation routes	Summer 2025
<b>Long term</b>	Full accessibility to all parts of the building	Taken into account during planning phase of any new building projects	Head/SBM	Immediate	Reasonable adjustments to plans are made wherever possible	Summer 2025

### Planning duty 3: Information

	Issue	What	Who	When	Outcome	Review
<b>Short term</b>	Where needed leaders ensure that parents who required information in a different format are supported to access.	Schools seeks advice from external advisors	SBM	Spring 25	School is aware of local services for converting written information into alternative formats	Summer 25
<b>Medium term</b>	Written information is not accessible to pupils with visual impairments	Provide written information in alternative formats when requested	SBM	As requested	Written information is fully accessible to children with visual impairments	Summer 2025
	Staff awareness of pupils with varying levels of need	Communication to all staff members where appropriate, especially with new members of staff.	Head/SBM	As required	Staff are aware of any children with accessibility issues and can act accordingly	Summer 2025

### Monitoring and review

This plan will be reviewed on an annual basis by the local governing body and headteacher. The next scheduled review date for this plan is detailed on the cover page. Any changes to this plan will be communicated to all staff members and relevant stakeholders.